How to Install the Print Server on Windows Server 2012

In this article you will learn how to install a Print Server on Windows Server 2012.

Step 1

First of all login to your Windows server 2012 as an Administrator. When your loggin is completed the Server Manager will be opened automatically, if it doesn't open then you must open it manually.
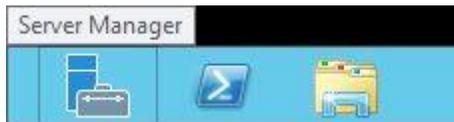
Now in the Server Manager click on the "Manage" button to open the "Add Roles and Features" to add the new feature.
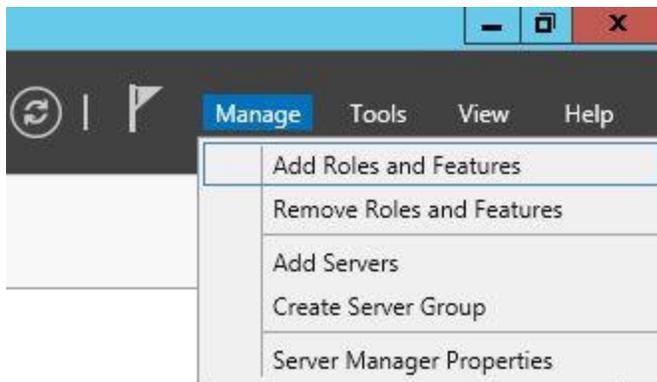
Step 2

Now a new window will be opened in which a few instructions are given; click on "Next".
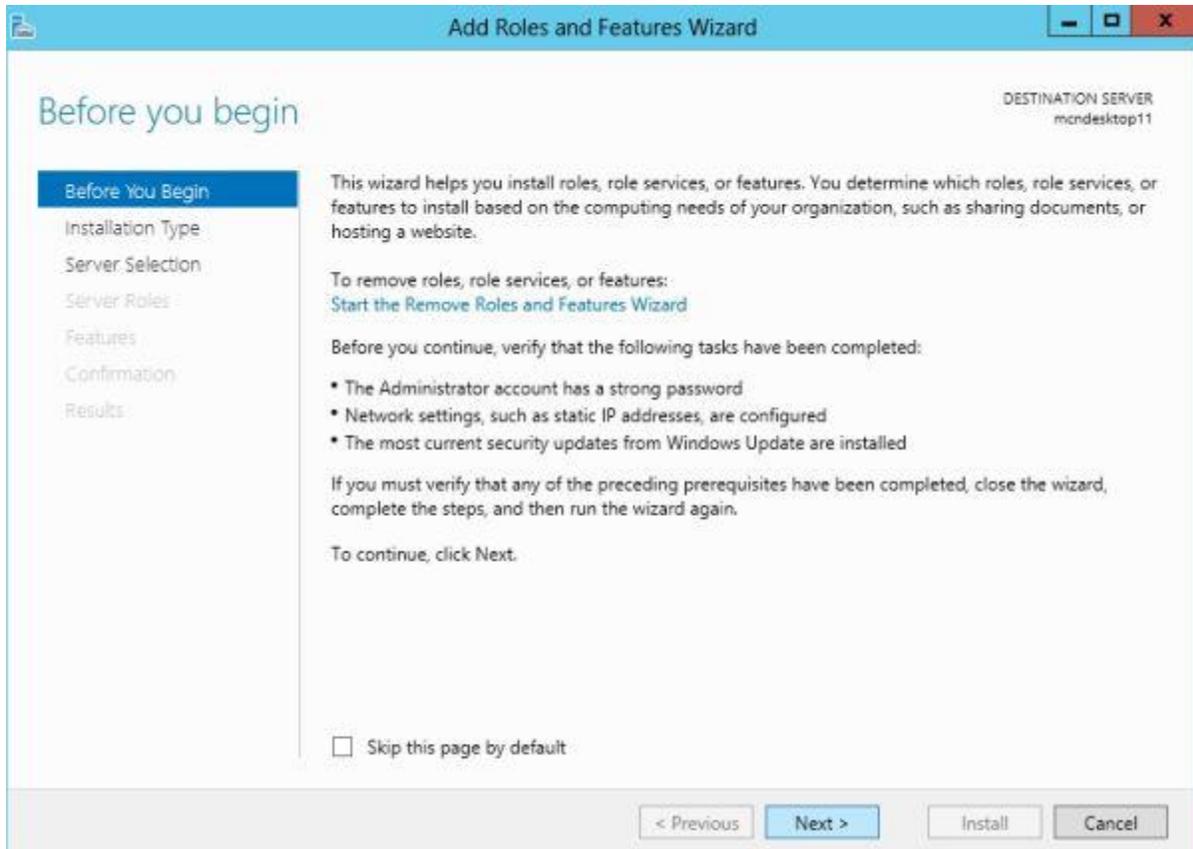
Step 3

Now it will ask for the "Installation Type" from which you must select the first option and then click on "Next".
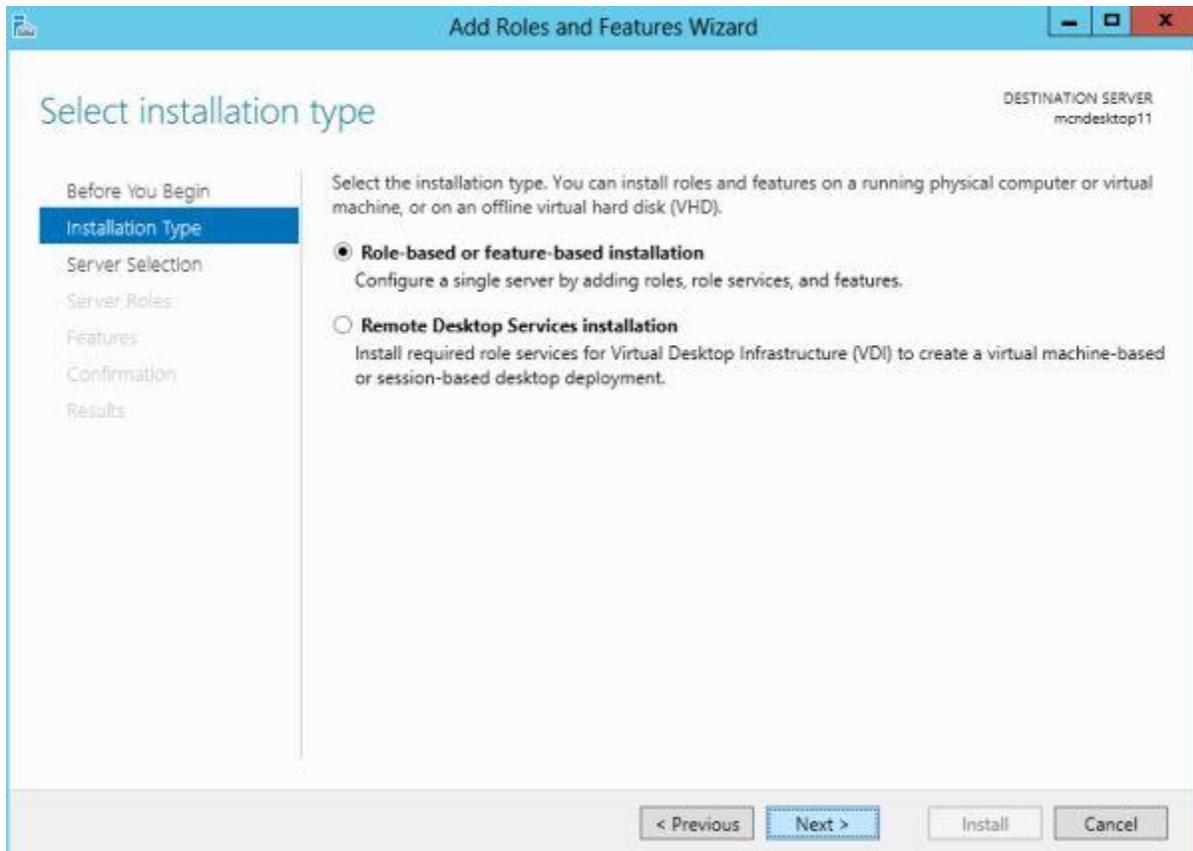
Step 4

Now you must select the server from the Server Pool. Since I have only one server in the Server Pool my server is selected by default.
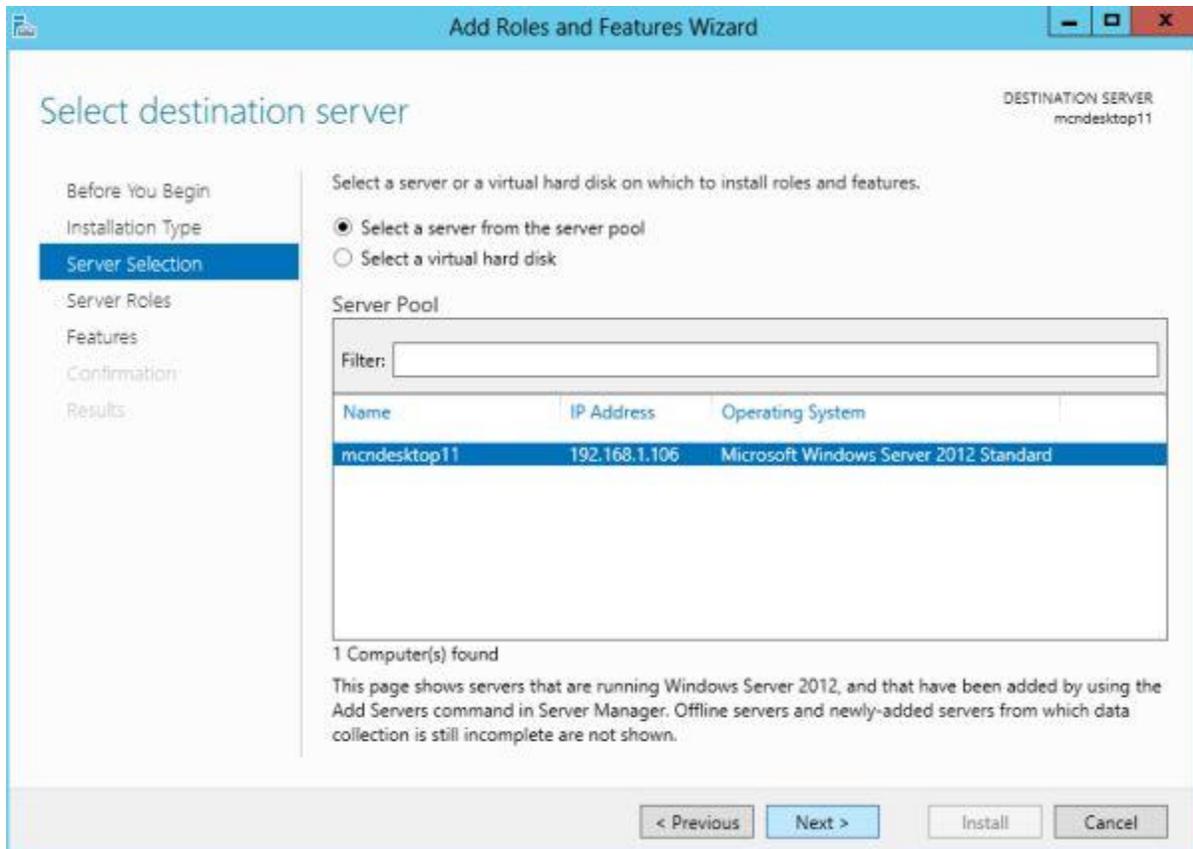
After selecting the server, click on "Next".

Step 5

Now a List of Rolls will appear in front of you, from this list you must select the "Print and Document Services".
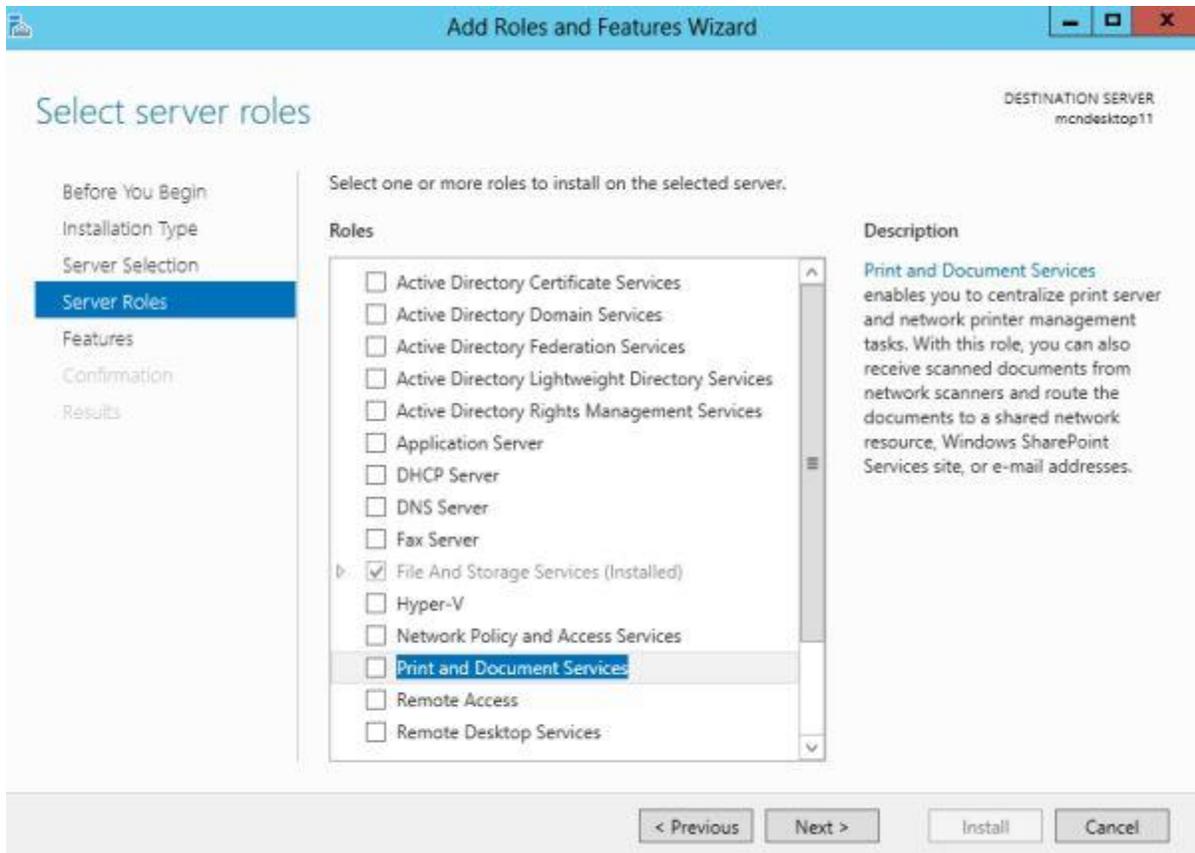
Click on this option.

Step 6

As you select the Print and Document Services a new window will be opened that will ask permission to "Add Features". Click on "Add Features" to grant it the permission.
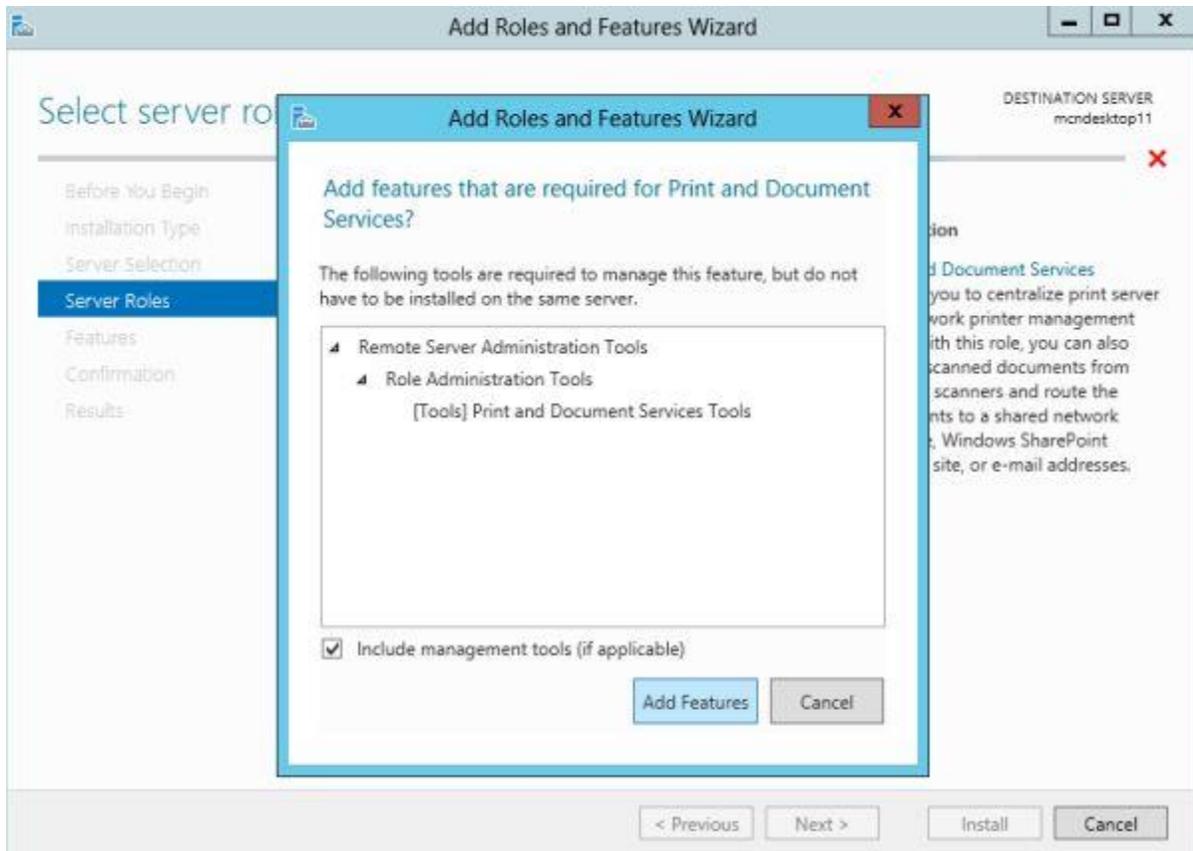
After selecting the Add Features option, you must click on the "Next" button.

Step 7

Now a list of features will be available for selection, you can select any feature you want to install and then click on "Next" or simply click on "Next" without selecting any feature.
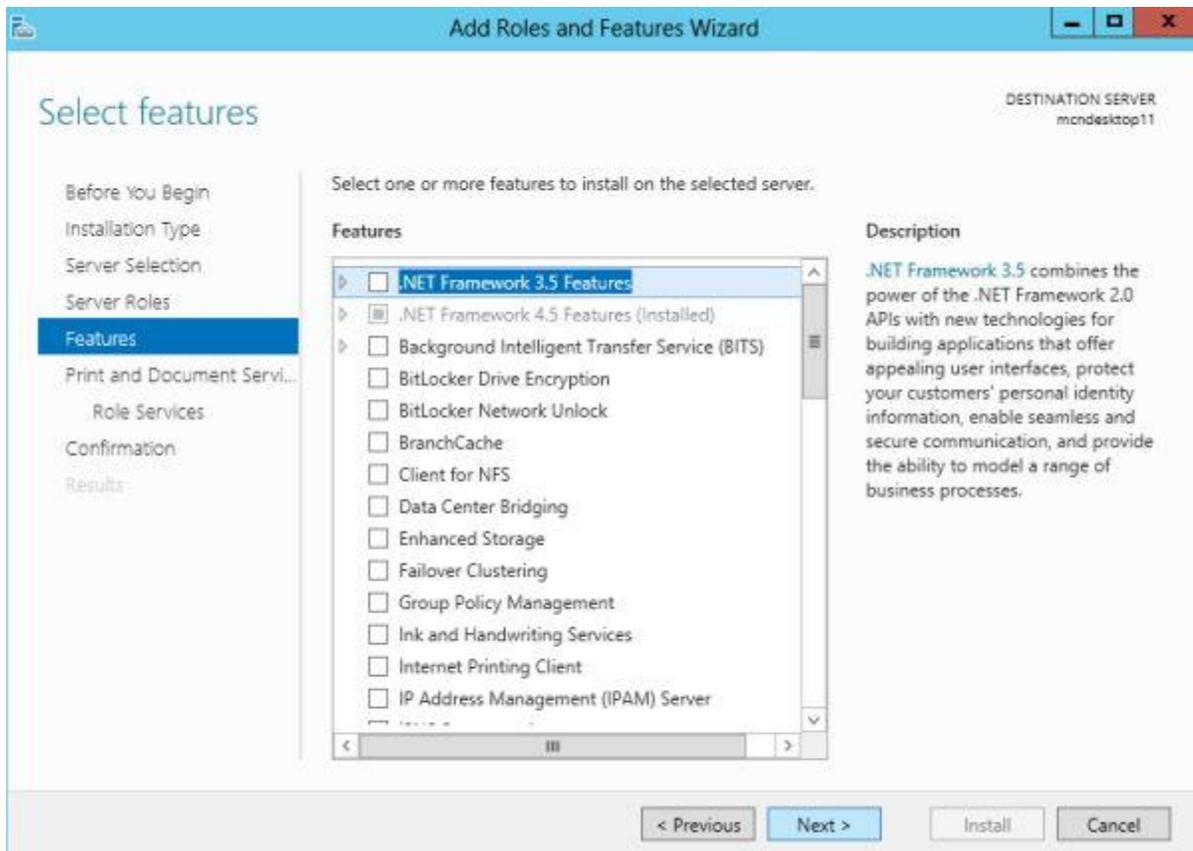
Now some information will be shown to you about this service, here also you must click on the "Next" button.
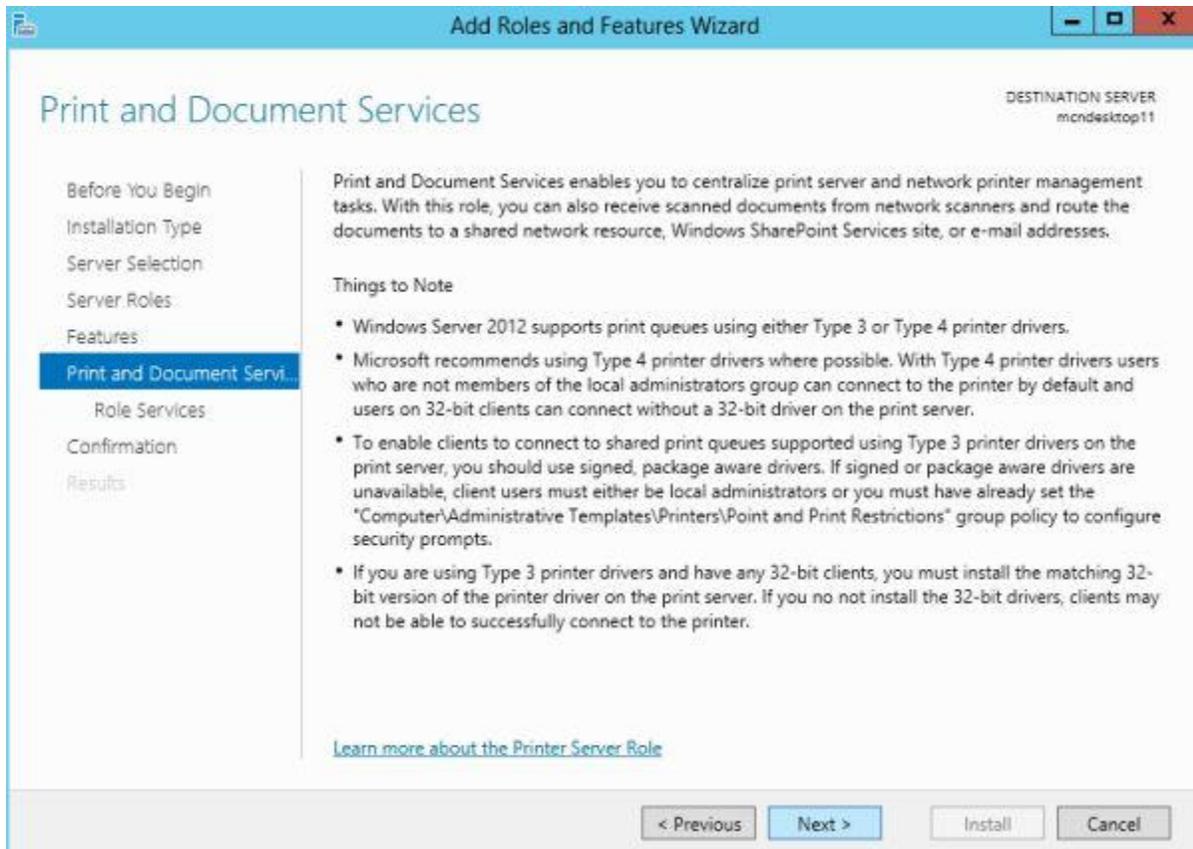
Step 8

Now select the "Roll Services" page which will open. In ot you must select the first option i.e. "Print Server" and then click on "Next".
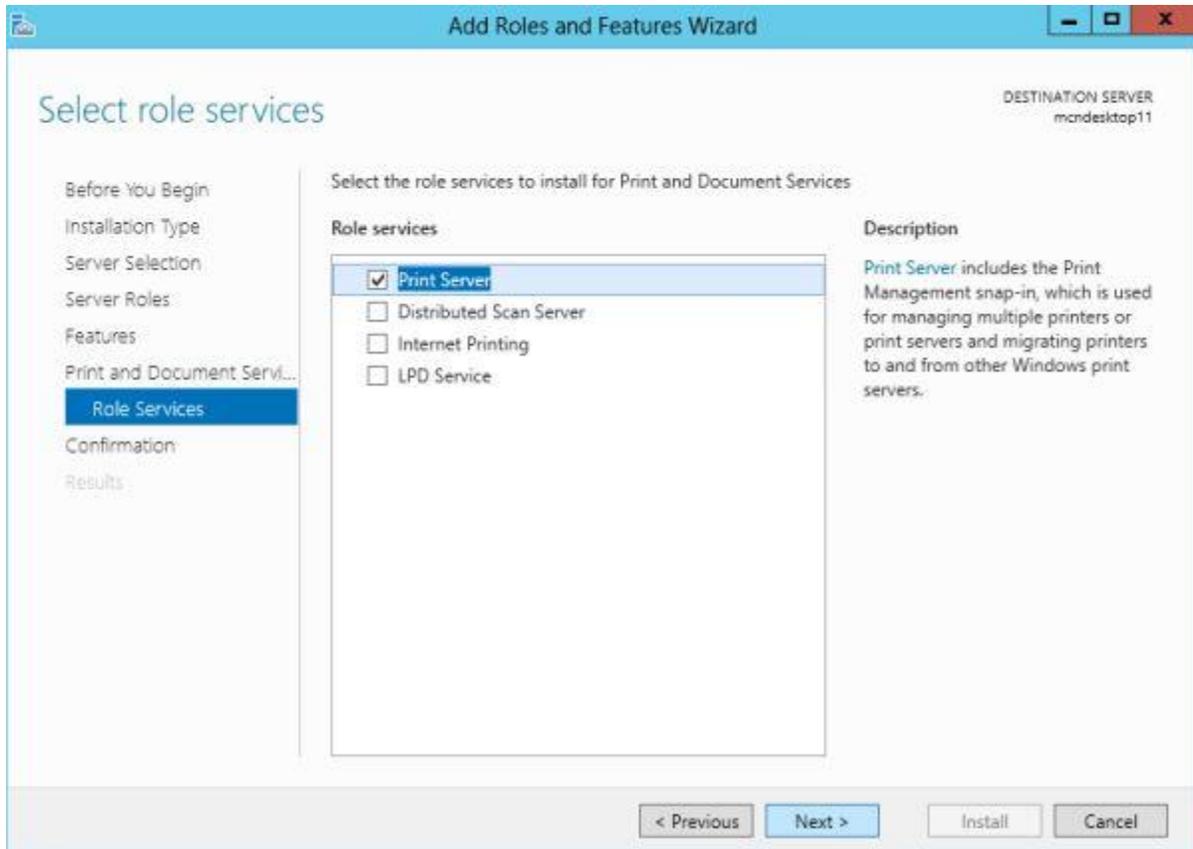
Now a confirmation page will be opened, where you can give permission to the server to restart if required or you can click on "Install" without giving permission to restart.
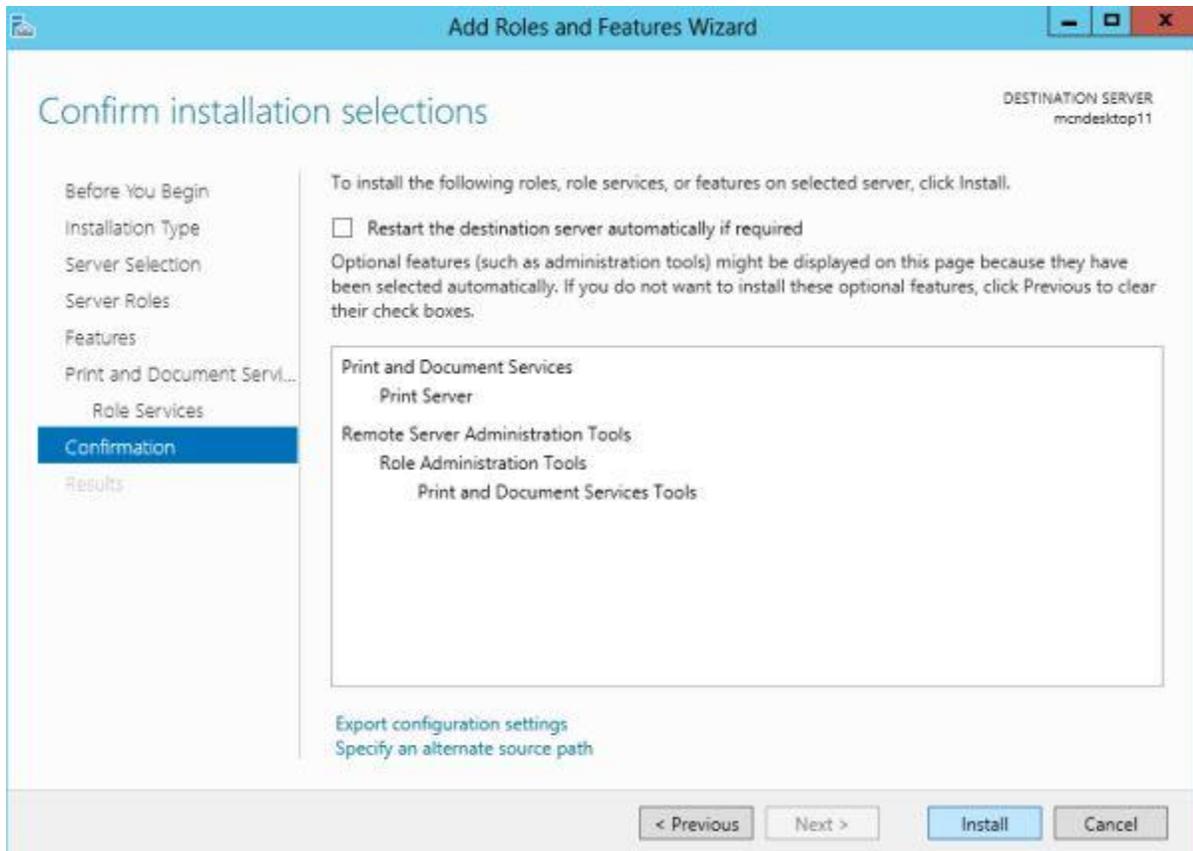
Now your installation will begin.
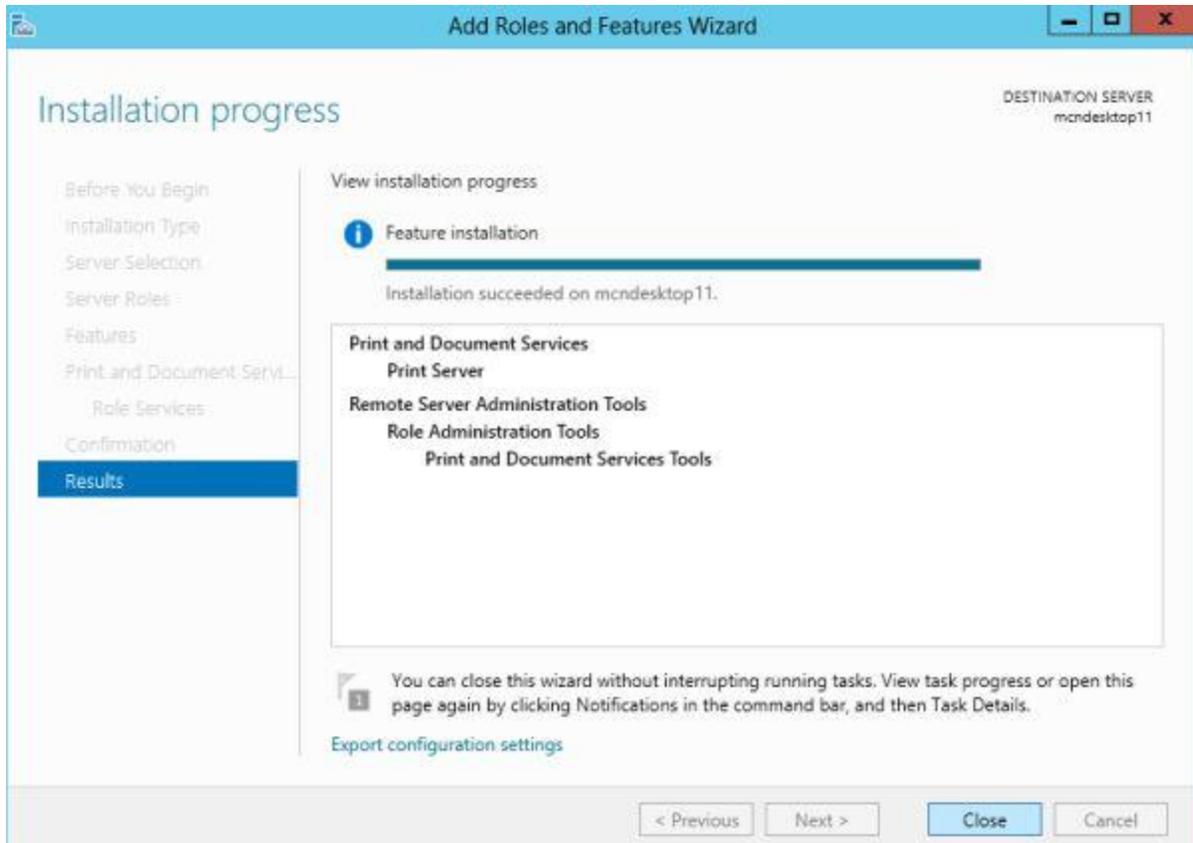
Step 9

If you had provided permission to restart then your server will first restart and then in the Server Manager you will see that your installation is successfully completed. You can get this confirmation by clicking on the Flag given on the upper right hand corner.